



MC Conservation Ltd

Environmental Policy

Link to website with attached published policies:

[Historic Building Specialist - Malcolm Charles Conservation Ltd \(mcconservation.co.uk\)](http://mcconservation.co.uk)

Policy Statement

MC Conservation Ltd (MCC) believes that it is in the best interests of its employees, subcontractors, suppliers, service providers, visitors to sites, clients, and the general public that it exercises control over its environmental aspects and impacts.

The Company is committed to:

- Understanding and meeting in full the standards imposed through environmental legislation by establishing an Environmental Management System. In this regard, MC Conservation is working towards the certification of its Environmental Management system to ISO 14001: 2015.
- Reviewing its Environmental Management System annually at Management Review Meetings to achieve measured continual improvement.
- Working within a framework of environmental procedures, policies, objectives and targets, which are documented, implemented and available to all interested parties including the public.
- Advising and encouraging clients, designers, sub-contractors and suppliers to ensure that sound environmental performance and criteria are taken into account in the design, selection and construction of new sites and the demolition of old.
- Communicating the Company's commitment to the reduction of its environmental impacts set out in its policies by provision of training at all levels within the company in order to encourage, motivate and implement environmental best practice.

Objectives/Purpose

The objective of this policy is to set out our plans to manage our impact on the environment including:

- Managing and minimising waste
- Managing materials usage
- Reducing water use
- Reducing energy and fuel use
- Decarbonisation, including adaptation to climate change
- Procuring sustainable products and services
- Protecting and encouraging bio-diversity

Our management of these impacts includes, but is not limited to:

- Staff Training
- Communication
- Setting of targets



- Compliance with legislation
- Project planning and management
- Monitoring and management review

Scope

- This policy covers all MCC's head office and site-based operations. It also sets out the company's statutory obligations and responsibilities to clients and third-party groups regarding its operations.

Responsibilities

- It is the responsibility of the Managing Director to ensure that the Environmental Policy is implemented throughout the company and that any changes required are reviewed to ensure the policy remains current in the light of changes in statutory legislation.

Managing and minimising waste

- We will minimise waste through careful and efficient use of all materials.
- We will review the way in which materials are designed, procured and supplied so that the amount of waste generated on construction sites can be minimised, where possible.
- We will consider the life span of all construction materials, used, new and recycled and the ease with which they could be disposed of or used again once the structure reaches the end of its life.
- Where practicable, consideration will be given to material re-use, recycling or recovery before disposal options are explored.
- Facilities will be made available for waste sorting and recycling within company offices and on construction sites.

Managing materials usage

- We will work with preferred suppliers who adopt policies of using constituent materials that are responsibly sourced e.g. attainment of BES6001 or equivalent.
- We will work towards improving material resource efficiency by promoting the economic use of construction materials and methods so that waste is minimised.
- We will maximise the use of local and sustainable materials, where possible.

Reducing water use

- We will encourage the sustainable use and management of water resources through incorporation of water efficiency measures and the use of sustainable urban drainage systems, where appropriate.
- We will use rain water from water butts on site where possible.

Reducing energy and fuel use

- We will implement an environmentally sound transport strategy.
- We will source energy only from suppliers who use renewable energy resources



MC Conservation Ltd

- We will, where possible encourage the use of sustainable energy resources and seek opportunities to improve energy efficiency.

Decarbonisation and adaptation to climate change

In undertaking building and renovation projects we will aim to reduce emissions as far as practicable by:

- Reducing demand for virgin materials.
- Reducing demand for fossil energy.

We will also aim to Incorporate circular economy principles by:

- Repurposing existing buildings and materials.
- Reducing the need for material replacements during a building's life-cycle by choosing longer-lasting products.
- In conjunction with our clients, designing for adaptability, deconstruction and reuse and making materials and buildings re-purposable.

At our own premises, we will aim to reduce our energy usage and support the use of energy from renewable resources where possible and appropriate.

As part of the wider drive to achieve net zero by 2050, we will participate in schemes designed to restore climate balance and achieve net zero carbon by replacing fossil energy elsewhere and to sequester carbon by biogenic processes.

Procuring sustainable products and services

We will aim to purchase sustainable products wherever feasible e.g. recycled, FSC or low environmental impact products, as well as energy from renewable sources, and we will confirm that all timber products are legally and sustainably sourced as per CPET. Part of MCC's purchasing agreements is that we require responsibly sourced and sustainable timber products even if other timber products are supplied by the supplier. Certification is required for these.

Protecting and encouraging bio-diversity

Protecting bio-diversity is a vital component of any building project. To this end, MCC has drafted a specific bio-diversity policy (see separate document). Its main elements are as follows:

- Reduce on-site impacts and disturbance to protected species, particularly during roof and chimney works.
- Reduce off-site impacts on habitats, including pollution of air and water, disturbance, increased risk of vandalism, fires and fly tipping, unregulated access and ancillary operations (such as hedging work).
- Reduce disturbance of habitats due to more subtle effects such as that caused by noise and light which could affect feeding and breeding behaviour.



MC Conservation Ltd

MCC recognises the importance of managing, maintaining and monitoring restored or retained habitats and wildlife to support the wild fauna and flora so they are not affected or are affected only minimally by works. We believe that by working together, planners and clients should, through good design, aim to minimise impacts such as habitat destruction, and wherever possible, should actively seek to 're-build' local ecological networks.

MCC recognises and adheres to the current legislation in regard to Biodiversity, such as the Wildlife and Countryside Act 1981; the protection of habitats as embedded in the Habitats Regulations 1994 (e.g. great crested newts, bats, otters) where a "development licence" must be obtained.

Training, Awareness and Competence

We will provide environmental training to all staff whose work may cause impact on the environment. This will include, but not be limited to:

- The environment and sustainability element of company induction
- For all those working on site: Site Specific Environmental Awareness Training: Toolbox Talk.
- For Delegated Duty Holders, i.e. managers responsible for project implementation - those responsible for timber purchase, waste management, pollution prevention, we provide toolbox talks for delivery to staff on spillage, noise prevention, and other issues relevant to the works.

Communication

- We will publicise our environmental position online and elsewhere.
- We will advise and encourage others: our clients, designers, sub-contractors and suppliers to ensure that sound environmental performance and criteria are taken into account in the design, selection and preservation of old and special buildings.

Targets and objectives

We set environmental targets each year and monitor them on a regular basis, culminating in an annual assessment that takes place in our formal management review. The targets are set out in the attachment 'Malcolm Charles Conservation Ltd Objectives and Targets 2024'.

Compliance with legislation

- We will comply with statutory and environmental obligations and in all instances will act in a professional and diligent manner.
- We will ensure, where practicable, that business partners and sub-contractors have appropriate environmental policies and take steps to implement them.
- We will ensure that all individual project plans comply with all relevant legislation, regulations and client standards.
- We will obtain and comply with all necessary consents to ensure construction works are carried out fully in line with current legislation.



- Our project leads will be responsible for ensuring that each individual project complies with all applicable environmental legislation, regulations, client and other requirements. Project plans (see below) will provide guidance to activity-specific legislation. Other requirements and regulations from Local Authorities, Highways Agencies or other Statutory Bodies will be reviewed and applied where applicable.

Project planning and management

For each individual project we will draw up a project plan to ensure that company policies are followed, to ensure that legislation is complied with and to ensure that management procedures are effective in reducing and preventing impacts on the environment. This is particularly important on sensitive sites.

The project plan will identify all stakeholders, both internal and external and will include: environmental risk assessment; method statements; targets, objectives and milestones; communication; review, reporting and record keeping.

Environmental Risk Assessment and Method Statements

An Environmental Risk Assessment identifying any significant environmental aspects and Impacts for the construction phase will be produced and reviewed throughout the progress of the works. Any new environmental aspects and their impacts will be updated accordingly. The risk scoring system allows the impacts to be prioritised and the most significant identified. The register considers the likely environmental impacts from activities being carried out on the project with respect to:

- Air flora – trees and hedgerows
- Ground material use
- Archaeology
- Indirect energy use
- Waste-contaminated land
- Finite resources
- Noise and vibration
- Water ecology
- General fuel storage
- Nuisance to local community
- Wildlife

The risk assessment considers those activities that are likely to arise as a result of both normal construction activities and emergency incidents or accidents. Method statements will be drafted as necessary to set out the mitigating measures that will be taken during the works.

Target setting and monitoring



Project specific objectives and targets will be formulated. These will reflect the requirements of the project and will reference both client and MCC policies.

Communication, review and reporting

Internal communication of environmental issues within each project will be maintained throughout and checked at the regular site review meetings. Reports of any incidents will be discussed and recorded in site meeting minutes. Any actions arising from site inspections, incidents, complaints and audits will be recorded and incorporated into future prevention plans.

Toolbox talks, notices, signs and posters will be produced and displayed at site offices to maintain awareness of current issues both within the specific project and the wider company. MCC aims to maintain a spirit of openness and co-operation to ensure that lessons are learnt from any incident and action taken to mitigate similar risks.

External communication will include, but not be limited to:

- Local Authority; Environmental Health, Environment and Planning Departments
- English Heritage
- Environment Agency
- Internal Drainage Board
- Canal and River Trust
- Natural England
- Statutory Utilities – Gas, Electric, Water, Telecoms
- Third party Landowners/Neighbours

The project team will, in partnership with the client, consult with third parties where it is considered the works will cause any impact or where access or storage may be required. In addition, third parties may be contacted in order to gain permission to carry out certain protected species surveys that may be required. These are likely to be immediate neighbours to the worksites.

Record keeping

The project plan will be the principal operational document covering environmental management of any project. Further records will be developed in conjunction with guidance from clients and external bodies based on specific project requirements and compliance obligations.

Monitoring and management review

The Managing Director will undertake regular reviews of the Environmental Management System. On an annual basis, the MD and senior management team will conduct a formal management review, including the following standard agenda:



MC Conservation Ltd

- Results of internal evaluations and compliance with legal and other requirements
- Communication from external interested parties, including complaints
- The extent to which objectives and targets have been met
- Status of corrective actions
- Follow-up actions from previous reviews
- Changing circumstances, including developments in legal and other requirements related to the environmental management system
- Recommendations for improvement

Signed *Thomas Scopes*

Position Director

Dated 17.01.2024